

Plan for Opening and Staying Open All Year

Phase 1 & 2: Academic Programming

HSCS & OLL
Assumptions:
All teachers are teaching in their classrooms. School is fully staffed and students are in classes 5 days a week.
Procedures:
<ol style="list-style-type: none">1. All teachers will record classes on Google Meet for students who are absent2. All teachers will utilize Google Classroom3. All teachers use standardized system for posting assignments for parental/student ease of navigation (K-5: by date not subject)4. All documents/readings used in class are also posted in Google classroom5. All due dates for class are posted in Google classroom6. Teach HOW to navigate and utilize Google classroom to all students and provide parent training7. In Phase 1 cohorts will be utilized for classrooms with enrollment larger than is permitted by guaranteed social distancing. In Phase 1 and 2 teachers will maintain 6' social distancing in classroom seating.8. Masks will be required on all teacher and students when 6' cannot be maintained during instruction (i.e.-labs, one-one assistance, partner work)9. Teachers will ensure all students are masked upon leaving the classroom at all times.10. Teachers will supervise sanitization protocols for desks/chairs at the end of every period.11. Teachers will help ensure social distancing and masking is maintained at all times in the halls during breaks.12. Student and staff overall health and well-being will be monitored.
Policy:
<ol style="list-style-type: none">1. Instructions for every teacher, staff member, and student to stay home when sick with signage mandatory agreeing to the policy.2. Social distancing expectations and practices will be taught and monitored by all staff and administration.3. Expectations and practices of good hygiene will be taught and emphasized.4. All entering the building will go through a health monitoring station.

Phase 1: Physical & Structural Environment

HSCS and OLL
Assumptions:
All teachers are teaching in classrooms and students are on campus. The building is locked to outside visitors, including parents, except by appointment. Everyone wears masks.
Procedures:
<ol style="list-style-type: none">1. An on-site hybrid model will be utilized. Classes with an enrollment larger than is permitted by guaranteed social distancing will be split into an acquisition of learning cohort and application of learning cohort which will be rotated in an in-house hybrid model. Rotations will be on an every other day schedule. Students will not mix with any other student outside of their cohort.2. Middle School students will stay in the classroom with teachers moving from subject to subject. No specialty or elective classes will be taught.3. Students will remain in their classroom or assigned area. Movement of students into other areas will be limited and/or scheduled.4. Monday morning assembly and prayer will be gathered virtually.5. Mass attendance would be within cohorts and on an alternating schedule. Church is sanitized after each use.6. Everyone in the building will wear masks and/or protective shields.7. Meals will be in the classroom.8. Recess will take place in cohorts.9. All bathrooms are sanitized mid-day. Bathrooms are off limits for 10 minutes after cleaning.10. Drinking fountains are off-limits. Only bottle filling stations may be used if available. Students are encouraged to bring their own water bottles.11. All classrooms are stocked with sanitizing and disinfecting supplies. Students and teachers will sanitize when necessary.12. Three to four entryways will be accessible for entry and exit.13. Entryway is stocked with clean masks each day for students or visitors who forget required masks.
Policy:
<ol style="list-style-type: none">1. All staff and students in the building must follow health guidelines (mask, temperature, symptom reporting, and social distancing) daily and be recorded on sign-in form. Forms will be maintained in the office.2. Overall health and well-being of students and staff will be monitored.3. If a student or staff member tests positive for Covid-19, the school would follow all policies of our local health department.

Phase 2: Physical & Structural Environment

HSCS & OLL
Assumptions:
All teachers are teaching in classrooms and students are on campus. All sports are meeting regularly for practice. The building is locked to outside visitors, including parents, except by appointment. Everyone wears masks in common areas where social distancing can't be guaranteed. Limited spectators allowed for sports events.
Procedures:
<ol style="list-style-type: none">1. Social distancing of at least 6 feet will be maintained. Students will remain in their classroom or assigned area. Movement of students into other areas will be limited and/or scheduled.2. Masks will be worn in common areas.3. All bathrooms and high-touch areas are sanitized daily.4. All classrooms are stocked with sanitizing and disinfecting supplies. Students and teachers must sanitize when necessary.5. Three to four entryways will be accessible for entry and exit.6. Entryway is stocked with clean masks each day for students or visitors who forget required masks.7. Health checks for all entering the building.8. Church is sanitized after each use.
Policy:
<ol style="list-style-type: none">1. All staff and students in the building must follow health guidelines (mask, temperature, symptom reporting, and social distancing) daily and record will be maintained in the office files.2. Overall health and well-being of students and staff will be monitored.3. If a student or staff member tests positive for Covid-19, the school would follow all policies of our local health department.

Phase 1: Athletics

No Extra-curricular Activities in Phase 1

Phase 2: Athletics

HCSC & OLL: Jamie Stevens, Athletic Director
Assumptions: All sports are meeting regularly for practice. The building is locked to outside visitors, including parents, except by appointment. Everyone wears masks to enter the building and temperatures checked. Limited spectators allowed for sports events. No entrance during school hours.
Procedures: at Great Falls Central Catholic High School or Our Lady of Lourdes
<ol style="list-style-type: none">1. All bathrooms are sanitized each hour and time/signature is on the back of the door. Bathrooms are locked for 10 minutes after this.2. All high-touch areas are sanitized after practices by the coaching staff.3. All locker-rooms are stocked with sanitizing spray. Students and coaching staff must spray all equipment at the end of every use.4. Crate for health screening is set up and ready to go each day. (crates are stocked with temperature gauges and PPE).5. PPE/Cleaning supply needs are checked weekly and reported to the office for reorder.6. Coaches will maintain social distancing of students.7. Coaches will not allow students to enter the building if they do not meet health requirements and will notify parents and AD immediately.8. Students will not be allowed to enter the main building at ANY time and asked to stay in the gym during practice time.9. Gym use must be staggered.10. Rental use must use the outside door and either pay us to clean or clean with our products.11. Rentals must maintain same usage rules as coaches.12. AD will notify Principal and Health Department if there is a health problem.13. If a bus is utilized:<ol style="list-style-type: none">A. Bus use must follow social distancing guidelines and masks will be wornB. Buses will be cleaned by Bus DriverC. Coach must check temps of all who board the bus and no one with an elevated temperature may board.
Policy:
<ol style="list-style-type: none">1. All staff and students in the building must follow health guidelines (mask, temperature, symptom reporting, and social distancing) daily and be recorded on sign-in forms. Forms will be maintained in the office. Coaches will maintain log2. Gym use must be scheduled

3. Parents must be notified of expectations of athletic events.
4. Travel plans must be reviewed for new health screening mandates.

Bus

Phase 1

No bus services will be provided during Phase 1

Phase 2

HCSC & OLL
Assumptions: The OLL and HSCS buses will run their regular routes with limited riders.
Procedures: <ol style="list-style-type: none">1. Riders must be social distance appropriate and masks will be worn.2. Students will have assigned seats.3. Bus drivers will clean buses after each route.4. Driver will check temps of all who board the bus and no one with an elevated temperature may board.
Policy: <ol style="list-style-type: none">1. All staff and students in the building must follow health guidelines (mask, temperature, symptom reporting, and social distancing) daily and record on sign-in and maintained in the office files. Driver will maintain log